

Parish Councillors are hereby summoned to a meeting of Neasham Parish Council on Tuesday 2 September 2025, 6:30PM, in Neasham Reading Room to transact the business listed in the agenda below.

Members of the public are entitled to attend Parish Council Meetings as a non-participating attendee (unless confidential matters are under discussion) but may speak only at the invitation of the Chair. Those wishing to speak on any matter during the meeting must give written notice giving brief details to the Clerk or Chair at least two days prior to the meeting.

## **AGENDA**

1. Chair's welcome and apologies for absence

2. Declarations of interest in items on the agenda

3. Approval of the minutes of the Ordinary Meeting held on 1 July 2025

4. Environment Agency Flood Resilience

- Flood defence team arrangements

5. Appointment of Asset, Business and Risk Overseers

6. PACT Meeting

- Feedback from previous meeting
- Posters for noticeboards
- Next meeting at Neasham Reading Room, booked for 9 October (venue confirmed)

7. Roads and Footpaths

- Survey on suggested locations and preparation of a request to Darlington BC for the installation of dropped kerbs

8. Environment Agency Matters

- Update on safety fence along the top of the east bank to Kent Beck, which Neasham PC considers an urgent safety requirement

9. Village Green

- Replacement of broken barrier post
- Purchase of winter plants

- Oversight of tree care
- Planned tree maintenance – Pump House Leylandii and New Lane Cherry Tree

#### 10. Planning

- No applications received since the last meeting

#### 11. Risk Management

- Two defects raised in May/June remain outstanding
- Test certificate required for power supply to the Village Green junction box; supply of lock to junction box
- Preparation of Risk Management Report for Q2
- Defibrillator maintenance

#### 12. Finance

- Payments previously approved and made in July/August – None
- Online banking – setting up new signatory and arranging access to view statements and make payments
- Grants
- Budget/Precept 2025/26
- Insurance cover renewal due in September (third and final year of the long-term agreement)

#### 13. Reaching Out, Communications and Events

- Progress report on the proposed village newsletter, expected to be circulated throughout the parish in late November or early December
- Reading Room – invitation to highlight areas of financial support
- Parish council contact details

#### Ward Councillor Matters

- Reports from Ward Councillors

#### 15. Correspondence

- Nothing to report

#### 16. Other Village Matters

- Introduction protocol for new councillors – process and requirements
- Remembrance Sunday plans
- Any other matters members wish to raise (not requiring formal notification)

Date of next Ordinary Parish Meeting

Tuesday, 7 October 2025